

**REGULAR MEETING**

**January 15, 2013**

**TIME: 7:30 p.m.**

Supervisor Rife called the meeting to order at 7:30 pm with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. A few township residents also present, including Brande Nogafsky, recent appointee to Board of Review.

Motion to approve agenda. Moved by West. Support by DeMarais. Motion passed.

Motion to approve December 18, 2012 Board minutes as amended. Moved by Parsons. Support by West. Motion passed. **Date of Board Meeting on top of page one corrected from December 19, 2012 to December 18, 2012.**

No response to call to public.

Clerk Dickerson provided communications received regarding state construction code updates.

Motion to approve the dangerous building ordinance drafted by township attorney Cooper as requested at December 2012 Board meeting. Moved by Parsons. Support by DeMarais. Motion passed with three yea and two nay votes.

Motion to table decision on Owosso Road agreement with Cohoctah Township. Moved by West. Support by DeMarais. Motion passed.

Motion to approve retention pond clean-up services from Raica Excavation at a cost of \$8,250.00. Moved by Parsons. Support by Dickerson. Motion passed.

Supervisor Rife reported the township received funds for clean-up cost at the Miller Road location. The Sober Road house removal project is going well.

Zoning Administrator update presented by Clerk Dickerson noting no resident response yet on the Sherwood Road dog ordinance violation.

Planning Commission activity update presented by Board member Parsons included recommendation by commission that the Board accept the commission annual report, and also reported the commission continues working on developing language for changing the lot size in Conway.

Motion to approve Board and Planning Commission members' attendance to workshop about planned divisions discussed at last Board meeting if workshop is offered. Moved by Parsons. Support by Dickerson. Motion passed.

Fire authority representative West reported a bid was accepted for a new fire engine.

Board directed Clerk Dickerson to post notice of the upcoming annual community recreation meeting that includes all townships.

Treasurer DeMarais explained changes to the FDIC TAG program. Resolution 2011-2-15-04 will require changes from the current language that specifies a particular bank to allow for use of any bank with depository approval by the Board.

Motion to renew resolution 2013-1-15-5 on tax collection for Fowlerville schools and LESA. Moved by Dickerson. Support by DeMarais. Motion passed with roll call vote: DeMarais-yea, Parsons-yea, Rife-yea, West-yea, Dickerson-yea.

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Motion to approve financial report as presented. Moved by West. Support by Parsons. Motion passed.

Motion to agree to hold elections for the school districts of Webberville, Morrice, Byron and Fowlerville scheduled to be held every four years on even-years. Moved by Dickerson. Support by Parsons. Motion passed.

Motion to approve the 2012 Annual Planning Commission Summary Report. Moved by DeMarais. Support by West. Motion passed.

Resolution 2013-1-15-1 To Establish Township Officers Salary:

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of trustee is warranted in consideration of the increase in the cost of living since township board members' salaries were last adjusted, now.

BE IT RESOLVED, that as of April 1, 2013 the salary of the office of trustee, shall be as follows: Trustee: \$1,560.00 salary. This resolution offered by board member Parsons. Supported by board member West. Upon a roll call vote, the following voted: Rife aye, West aye, Parsons Aye, DeMarais Aye, Dickerson Aye. The supervisor declared the resolution adopted at the Conway Township General Board of Trustees meeting held on January 15, 2013.

Resolution 2013-1-15-2 To Establish Township Officers Salary:

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of supervisor is warranted in consideration of the increase in the cost of living since township board members' salaries were last adjusted, now.

BE IT RESOLVED, that as of April 1, 2013 the salary of the office of supervisor, shall be as follows: Supervisor: \$15,681.75 salary. This resolution offered by board member Parsons. Support by board member West. Upon a roll call vote, the following voted: DeMarais aye, Parsons Aye, Rife Nay, West Aye, Dickerson Aye. The supervisor declared the resolution adopted at the Conway Township General Board of Trustees meeting held on January 15, 2013.

Resolution 2013-1-15-3 To Establish Township Officers Salary:

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of treasurer is warranted in consideration of the increase in the cost of living since township board members' salaries were last adjusted, now.

BE IT RESOLVED, that as of April 1, 2013 the salary of the office of treasurer, shall be as follows: Treasurer: \$16,873.50 salary. This resolution offered by board member Parsons. Support by Board member West. Upon a roll call vote, the following voted: DeMarais Nay, Parsons Aye, Rife Aye, West Aye, Dickerson Aye. The supervisor declared the resolution adopted at the Conway Township General Board of Trustees meeting held on January 15, 2013.

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**Resolution 2013-1-15-4 To Establish Township Officers Salary:**

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of clerk is warranted in consideration of the increase in the cost of living since township board members' salaries were last adjusted, now.

BE IT RESOLVED, that as of April 1, 2013 the salary of the office of clerk, shall be as follows: Clerk: \$18,060.00 salary. This resolution offered by board member Parsons. Supported by board member West. Upon a roll call vote, the following voted: DeMarais Aye, Parsons Aye, Rife Aye, West Aye, Dickerson Nay. The supervisor declared the resolution adopted at the Conway Township General Board of Trustees meeting held on January 15, 2013.

Motion to increase pay rate by sixty cents/hour for deputy clerk and deputy treasurer. Moved by West. Support by DeMarais. Motion passed.

Motion to pay recreation representative \$40 per diem. Moved by West. Support by Dickerson. Motion passed.

Motion to pay fire authority representative \$40 per diem. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to continue current pay rate for zoning board of appeals members. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to continue current pay rate for board of review members. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to allow Clerk to schedule floor cleaning in Spring. Moved by West. Support by DeMarais. Motion passed.

Call to public included discussion with Brande Nogafsky about training opportunities for zoning board members.

Motion to approve disbursements as presented. Moved by DeMarais. Support Parsons. Motion passed. Checks #8722 through #8750 for a total of \$51,569.81.

Motion to adjourn meeting. Moved by DeMarais. Support by Parsons. Motion passed. Meeting adjourned at 8:48 pm.



Cindy Dickerson, Conway Township Clerk

Kathleen Ruttman, Deputy Clerk

## REGULAR MEETING

February 19, 2013

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 pm with the pledge to the American flag. Dickerson, West, Rife, Parsons and DeMarais present. Many township residents also present.

Amend agenda to add Website under New Business number 14. Motion to approve agenda as amended. Moved by West. Support by DeMarais. Motion passed.

Motion to approve January 15, 2013 Board minutes. Moved by Parsons. Support by West. Motion passed.

Supervisor Rife called to open Public Hearing on dangerous building ordinance at 7:35 pm. The ordinance was discussed most of the residents made comments not in support of this ordinance. Public Hearing closed at 8:04 pm.

Motion to table discussion of dangerous building ordinance. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to adjust 2012-2013 budget. Moved by West. Support by DeMarais. Motion passed. Appropriations to Other Funds were decreased from \$233,541.48 to \$226,775.67. Appropriation decreases came from the following accounts: \$2,728.99 – Township Board, \$988.60 – Attorney and Legal Fees, and \$3,048.22 - Highways.

**Resolution 2013-02-19-01 to amend the Fire Insurance Withholding Program**

WHEREAS, the provisions of Act 495 of the Public Act of 1980; as amended by Act 216 of the Public Acts of 1998, and the provisions of Act 217 of the public acts of 1998, provide that a portion of certain casualty losses for fire or explosion otherwise payable by insurers may be withheld in escrow by participating municipalities in order to secure repair, replacement or removal of damaged structures which violate the Township of Conway health or safety standards; and

WHEREAS, the Township of Conway has determined that participation in said program would protect and promote the public health, safety and welfare and wished to be included in the list of participating municipalities published by the Commissioner of Insurance; and

WHEREAS, the Township of Conway desires to implement all procedures necessary to administer said program by designating the Township official responsible for administration of the program and establish an escrow account for said purpose.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. That the Township of Conway does hereby become a participating municipality in the program providing for the escrow of fire insurance as established by Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, or as established by Act 217 of the Public Acts of 1998, and does declare its intention to uniformly apply the provisions of Section 2845 or Section 2227 to all property within the Township of Conway.
2. That the Township of Conway official responsible for the administration of Section 2845 or 2227 of said Acts and any rules promulgated by the Commissioner of Financial and Insurance Services is hereby designated as follows:
3. That the Township of Conway Official shall establish an escrow account with the current bank designated by the Conway Township Board of Trustees for the purpose of receiving and holding deposits of money received from insurers pursuant to Section 2845 or 2227 of said Acts, which account shall be separately maintained from all other accounts and may be an interest bearing account.

Presented by Dickerson, supported by Parsons.

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Upon a roll call vote, the following voted: DeMarais-Aye, Rife-Aye, Parsons-Aye, Dickerson-Aye, West-Aye.

Motion to approve treasurer's report. Moved by West. Support by Parsons. Motion passed.

Motion to hold Public Hearing on the 2013-2014 budget at the March 19, 2013 Board meeting. Moved by West. Support by DeMarais. Motion passed.

Motion to approve PA-116 request from Kubiak Farm. Moved by Dickerson. Support by West. Motion passed.

Motion to have emergency planning meeting. Moved by Rife. Support by West. Motion passed.

Motion to increase fee for zoning board of appeals process to \$275.00. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to impose a fee of \$20.00 to process PA 116 requests. Moved by Dickerson. Support by West. Motion did not pass with 2 yeah votes and 3 nay votes.

Updates provided by zoning administrator, planning commission, fire authority, recreation representative, Supervisor and Clerk.

Motion to advertise in newspaper to fill township treasurer position. Moved by Rife. Support by Parsons. Motion passed.

Motion to approve disbursements as presented for a total of \$31,476.65. Moved by West. Support by DeMarais. Motion passed.

Motion to adjourn meeting. Moved by West. Support by DeMarais. Motion passed. Meeting adjourned at 9:24 pm.

Cindy Dickerson, Conway Township Clerk

Kathleen Ruttman, Deputy Clerk

## REGULAR MEETING

March 19, 2013

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Parsons, Rife, West and Dickerson present. Several residents also present.

Motion to approve agenda as amended. Moved by Parsons. Support by West. Motion passed. Addition to agenda under Item I.12. Drains – Conway #23.

Motion to approve February 19, 2013 Board meeting minutes. Moved by Parsons. Support by West. Motion passed.

Supervisor Rife called to open Public Hearing on 2013-2014 budget. Clerk Dickerson explained adjustments to the budget as follows: \$500 increase to the Buildings and Grounds Account. \$10,000 increase to the Attorney Account. Members discussed income projection figure. Motion to close Public Hearing. Moved by Parsons. Support by West. Motion passed.

Call to public brought forth Dan Wholihan, Livingston GOP, introducing himself and discussed preparation for off-year election.

Motion to appropriate \$1,000.00 to Fowlerville Senior Citizen Center. Moved by Dickerson. Support by West. Motion passed.

Clerk Dickerson presented the Fire Run Report.

Motion to table further discussion of dangerous building ordinance to seek legal counsel advice about the need for an additional public hearing since there is a slight modification to the ordinance. Moved by Parsons. Support by Rife. Motion passed.

Motion to contract with Michigan Chloride Sales for 2013 seasonal road dust control services. Moved by West. Support by Dickerson. Motion passed. Members discussed 2013-2014 road projects taking into consideration road repair suggestions identified by the Livingston County Road Commission and comparing cost and service between option to contract with the County or option for the township to proceed with a bid process to independent contractors. Supervisor Rife will research the cost of berm work on the roads by the county, obtain specifications for the berm work from the county to use if township goes with the bid process, and cost of road repair on ~~specific sections of roads as discussed at this meeting~~—Sherwood Road between Fowlerville and Robb Roads.

Motion to make adjustments to the 2012-2013 budget as presented by Clerk Dickerson. Moved by West. Support by Parsons. Motion passed.

Motion to adopt the 2013-2014 budget as presented. Moved by Parsons. Support by West. Motion passed.

Motion to contract with Java Social Networking to upgrade and maintain township website at a cost of approximately \$79.00 per month. Moved by West. Support by Rife. Motion passed.

Supervisor Rife provided updates on complaints in the township. He will ask zoning administrator Soli to research and provide information about a land use permit violation on a Gregory Road residence and to follow-up on a concern about a structure built at a residence on Herrington Road to include an amended land use permit, and present this information at the April Board meeting.

Updates were provided by Planning Commissioner, Fire Authority, Recreation Representative, Supervisor and Clerk. Supervisor Rife informed members that the repair work on the retention pond is not complete yet.

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Motion to approve treasurer report presented by member Parsons. Moved by West. Support by Parsons. Motion passed.

Motion to approve Recreation 2013-2014 budget as presented. Moved by Dickerson. Support by West. Motion passed.

Motion to appoint Debra Grubb as the Conway Township treasurer. Moved by West. Support by Dickerson. Motion passed.

Members will continue discussion of the budget submission authority topic at the next meeting.

Motion to advertise in the paper for lawn mowing services for the 2013 season. Moved by West. Support by Dickerson. Motion passed.

Supervisor Rife informed members of issue with Conway Drain #23. The county drain commission will be involved at a public hearing regarding this issue at the Free Methodist Church in Conway Township on April 13, 2013, 9:00 a.m.

Call to Public brought forth resident Bob Carusi regarding the struggle for funds to support township road upkeep and asked members to consider if residents would be willing to provide funding.

Motion to approve disbursements as presented. Moved by West. Support by Parsons. Motion passed.

Resolution 2013-03-19-01 to honor Kathy DeMarais, Conway Township Treasurer.

WHEREAS,

Kathy DeMarais has served the citizens of Conway Township with a high degree of competency.

WHEREAS,

Kathy DeMarais has conducted herself as the Conway Township Treasurer with a deep sense of public service and has always carried out her duties with a high degree of professionalism and respect for the citizens she has served as well as the staff and board members she has served with.

WHEREAS,

Kathy DeMarais has determined that she must now resign her position of Township Treasurer for health reasons.

NOW, THEREFORE BE IT RESOLVED that on behalf of the citizens of Conway Township the Township Board wish to express their deep gratitude for the dedication and devotion that Kathy has given the Township during the entirety of her tenure as Township Treasurer.

The foregoing resolution offered by Board Member Larry Parsons.

Second offered by Board Member Cindy Dickerson.

Upon a roll call vote, the following voted: Dickerson-Aye, West-Aye, Rife-Aye, Parsons-Aye. Supervisor Rife declared the resolution adopted.

Motion to adjourn meeting. Moved by West. Support by Rife. Motion passed. Meeting adjourned at 9:29 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

## REGULAR MEETING

April 16, 2013

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Grubb, Rife, West and Dickerson present. Absent member: Parsons. Several residents also present.

Motion to approve agenda as amended. Moved by Dickerson. Support by West. Motion passed. Addition to agenda under Item G-5. Road Projects, Item H-10. Road Contractor Payment, H-11. Chloride Payment, Item H-12. Clean-Up Day Signs.

Motion to approve March 19, 2013 Board meeting minutes as amended. Moved by West. Support by Dickerson. Motion passed. Change last two lines in paragraph 9 to:  
 "...township goes with the bid process, and cost of road repair on Sherwood Road between Fowlerville and Robb roads.

No response from Call to Public

Supervisor Rife reported that township received the money towards cost in the Sober Road clean up problem.

Clerk Dickerson reported activity for scheduled maintenance of the septic tank cleaning, hall generator, ceiling lights, and more frequent (weekly vs bi-weekly) township garbage pickup at an additional cost of \$20/month. Spring clean-up day is May 11, 2013 from 9 am - 3 pm.

Motion for approving Supervisor to purchase 50 clean-up day signs. Moved by Dickerson. Support by West. Motion passed.

Motion to approve purchase of five new card-size tables for hall. Moved by Dickerson. Support by Rife. Motion passed.

Motion to schedule 2013-2014 Township Board meetings on the third Tuesday of each month. Moved by Dickerson. Support from Rife. Motion passed.

Motion for approval to post newspaper ad for 2013 seasonal landscape service bids. Moved by Dickerson. Support by West. Motion passed.

Motion for approval to pay contractor for Owosso Road work upon completion and approval on job from Livingston County Road Commission. Moved by Dickerson. Support by West. Motion passed.

Motion for approval to pay contractor for road chloride dust control service upon receipt of invoices. Moved by Dickerson. Support by West. Motion passed.

Motion to table decision regarding dangerous building ordinance until further information from township attorney arrives. Moved by Dickerson. Support by West. Motion passed.

Motion to contract with Klaus Services for 2013 season lawn maintenance service. Moved by West. Support from Dickerson. Motion passed.

Motion to table Gregory Road transfer station complaint until next meeting. Moved by Rife. Support from West. Motion passed. Supervisor Rife will contact Department of Environmental Quality.

Motion to accept budget adjustment transferring \$217.50 out of treasurer account into township board account. Moved by Dickerson. Support by West. Motion passed.



## REGULAR MEETING

April 16, 2013

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Motion to place ad in newspaper for 2013 township road project bids. Moved by Dickerson. Support by West. Motion passed. Supervisor Rife will obtain more specific details about the road projects to aide contractors in developing bids.

Updates provided from zoning administrator, planning commission, fire authority, recreation representative, clerk and supervisor. Commissioner Bowdoin announced the availability of a scholarship for students entering the political science field of study. He reported the planning commission will begin reviewing and updating definitions used in their procedures and the master plan. Supervisor Rife informed those present that the April 13, 2013 public hearing determined a drain is necessary on Allen/Stow Road and the township will be responsible for partial payment.

Motion to approve hiring Grounds Crew company to finish the stone repair project at Benjamin Cemetery. Moved by Dickerson. Support from West. Motion passed.

Motion to accept Financial Report as presented. Moved by West. Support by Dickerson. Motion passed.

Call to Public. Dennis Bowdoin suggested displaying name plates on Board table as a convenience in identifying members. Clerk Dickerson will check into it. Resident Bob Carusi wondered if the contractors present at tonight's meeting with interest in bidding for the road repair projects would return again to another Board meeting to obtain the project specification details they expected to receive tonight. Supervisor Rife replied he felt confident they would return. Resident Herman Yost talked about the April 13<sup>th</sup> Public Hearing regarding drain issue and noted about 22 township residents were present. Residents need to be aware that they will be charged a percentage of the cost for repairing the problem through their tax dollars.

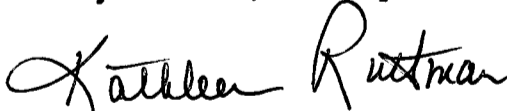
Motion to reimburse treasurer Debbie Grubb for cost of attending an upcoming training class for treasurers through the Michigan Municipal Township Association upon receipt of bills associated with the training. Moved by Dickerson. Support by West. Motion passed.

Motion to approve disbursements as presented. Moved by West. Support by Rife. Motion passed. Check numbers 8820 through 8857 totaling \$12,474.52.

Motion to adjourn meeting. Moved by West. Support by Dickerson. Meeting adjourned at 8:40 p.m.



Cindy Dickerson, Township Clerk



Kathleen Ruttman, Deputy Clerk

## REGULAR MEETING

May 21, 2013

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Rife, Grubb, Dickerson, West and Parsons present. Commissioner Ron Van Houten along with several residents were present.

Motion to approve agenda as amended. Moved by Parsons. Support by West. Motion passed. Addition to agenda under Item G-5: Road Bids, Item H-10: Deputy Clerk Computer.

Motion to approve April 16, 2013 Board meeting minutes. Moved by West. Support by Dickerson. Motion passed.

No response to Call to Public.

Supervisor and Clerk communication reports provided.

Motion to approve dangerous building ordinance. Moved by Parsons. Support by Rife. Roll Call Vote: Rife – yea, Grubb – yea, Dickerson – nay, West – nay, Parsons – yea. Motion passed with 3 yea and 2 nay votes. Township received attorney confirmation that it would not be necessary to re-publish the ordinance because latest revision was change in verbage only.

Motion to award landscaping bid for 2013 season to The Grounds Crew company. Moved by West. Support by Parsons. Motion passed.

Supervisor Rife reported several road complaints have been received ~~this year every~~ week.

Motion to adopt minimum lot size requirement for township from two acres to one acre. Moved by Parsons. Support by Rife. Roll Call Vote: Rife – Yea, Grubb – Nay, Dickerson – Nay, West – Nay, Parsons – Yea. Motion was defeated with 3 nay and 2 yea votes.

Motion to contract with Livingston County Road Commission to repair one mile section on Hayner Road between Owosso and Robb Roads. Moved by West. Support by Parsons. Motion passed.

Update reports presented for zoning administrator, planning commission, fire authority, and recreation.

Update reports from Supervisor Rife. Supervisor noted several road complaints this year.

Clerk Dickerson reported a newer refrigerator has been donated to the hall, five new card tables have been purchased, septic tanks have been cleaned. Various improvement projects are planned and she will seek assistance from volunteer and student interns. She is researching and obtaining quotes from audit companies to service the township.

Motion to approve Clerk attendance to Michigan Association of Municipal Clerk seminar in Frankenmuth. Support by West. Motion passed.

Motion to approve purchase of new computer for township office. Moved by West. Support by Grubb. Motion passed.

Motion to table the treasurer report until June 2013 Board meeting. Moved by West. Support by Parsons. Motion passed.

## REGULAR MEETING

May 22, 2013

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Motion to lease township property to GeoSouthern Energy Corporation with formal lease negotiations to be developed with township attorney. Moved by West. Support by Parsons. Motion passed.

Call to the public included an update on county activities presented by Commissioner VanHouten.

Motion to approve disbursements. Moved by ~~West~~ Dickerson. Support by West. Motion passed. Check numbers 8859 through 8897 totaling \$22,364.18.

Motion to adjourn meeting. Moved by West. Support by Rife. Meeting adjourned at 9:02 p.m.



Cindy Dickerson, Township Clerk



Kathleen Ruttman, Deputy Clerk

## REGULAR MEETING

June 18, 2013

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. West, Rife, Parsons and Grubb present. Absent member: Dickerson. Planning Commission quorum present : Stock, Bowdoin, Parsons, Pushies. A few residents present.

Motion to approve agenda as presented. Moved by Parsons. Support by West. Motion passed.

Motion to approve May 21, 2013 Board meeting minutes as amended. Moved by Parsons. Support by West. Motion passed. Page 1, paragraph 8 'Supervisor Rife reported several road complaints have been received ~~this year~~ every week.' Page 2, paragraph 3 'Motion to approve disbursements. Moved by West Dickerson. '

No response to Call to Public.

Supervisor Rife relayed information from recent communications. Ingham County is planning road work on Herrington Road and inquired about Conway's interest in contributing funds towards materials allowing them to increase the amount of work they can complete. Board recognized that road improvement funds are depleted for this year.

May fire run report provided by West.

Supervisor Rife announced complaints were related to poor road conditions in township.

Planning Commission report provided by Commissioner Bowdoin. Recognition of differences in right to farm bill as it relates to rural vs urban settings. Recommendation to approve land division for 47 01 18 300 002,009. Table project to update definitions until obtaining more specific direction from Board. Planning Commission requests Board provide the reasoning behind failing to pass the recommended change in minimum acreage requirement from two acres to one acre for Conway.

Deputy treasurer Bill Grubb requested board approval to obtain assistance from outside source to update the financial records. Board requested cost estimate for this service.

Motion to authorize treasurer, deputy treasurer and clerk to attend pertinent MTA classes as requested. Moved by Parsons. Support by West. Motion passed. Treasurer Debra Grubb requested Board approval for treasurer, deputy treasurer and clerk to attend various job-related workshops offered by Michigan Township Association.

Motion to approve land division 47 01 18 300 002,009. Moved by Parsons. Support by West. Motion passed.

Call to Public brought forth township resident and real estate businessman Paul Harmon advocating advantages to a one acre minimum land requirement. He suggested putting forth efforts to work through the issues that resulted in board denial for the change, such as amending pertinent ordinances.

Motion to approve disbursements as presented by Supervisor Rife. Moved by West. Support by Parsons. Motion passed. Check #8898 - #8928 for total of \$25,852.83.

Motion to adjourn meeting. Moved by Parsons. Support by West. Motion passed Meeting adjourned at 8:04 p.m.



Kathleen Ruttman, Deputy Clerk

## REGULAR MEETING

July 16, 2013

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Dickerson, West, Rife, Parsons and Grubb present. A few residents present along with Ken Recker, Livingston County Drain Commission.

Motion to approve agenda as amended. Moved by West. Support by Parsons. Motion passed. Item F changed to Item F1, Item F.2. added: Snyder-Sherwood Drain, Item H. 12. added: Liaison Officer Contract.

Motion to approve Board meeting minutes of June 18, 2013. Moved by Parsons. Support by West. Motion passed.

Call to Public response from resident asking if anything has been done regarding questionable use of property on Stow Road for semi-truck parking. Supervisor Rife will obtain update from Zoning Administrator handling the issue and report back.

Communication update reports from Clerk and Supervisor. Fire reports provided for April, May and June. Upcoming county activities from SEMCOG, OLHSA and MTA were announced.

Motion to petition for cleaning out, relocating, widening, deepening, straightening, tiling, extending or relocating along a highway of the drain known and designated as the Snyder and Sherwood Drain in Conway Township as presented at this meeting. Moved by Parsons. Support by Rife. Motion was passed with roll call vote: Dickerson-Aye, Rife-Aye, Parsons-Aye, West-Aye, Grubb-Aye.

Supervisor report included update on county effort to bring in broadband service and shared recreation opportunities. The candidate for Conway Township dangerous building officer position declined. Supervisor Rife will contact another possible candidate. Clerk reported information gained from the Michigan Association of Municipal Clerk conference. She announced learning opportunities available at the upcoming clerk association meeting.

Updates were provided from zoning, planning commission, fire authority.

Motion to accept treasurer report as presented. Moved by West. Support from Parsons. Motion passed. Balance as of June 30, 2013 - \$408,971.74

Motion to approve cost reimbursement to township cemetery board member Bill Wiles for attendance at cemetery workshop. Moved by Dickerson. Support from West. Motion passed.

Motion to purchase new assessment maps from county GIS. Moved by Dickerson. Support from West. Motion passed. Cost of needed maps estimated at \$184.00.

Motion to approve payment for title search service providing complete deeds for Klein, Miller Road, Antrim and Cochran cemetery properties provided by Jake Flakne, not to exceed \$900. Moved by Dickerson. Support by West. Motion passed.

Motion to approve renewal contract under current terms for liaison officer. Moved by Parsons. Support by West. Motion passed.

Motion to approve disbursements. Moved by Parsons. Support by West. Motion passed. Check #8929 through #8969 totaling \$26,622.87. Check #8970 to be disbursed in the amount of \$5,000 to Village of Fowlerville for liaison officer funds.

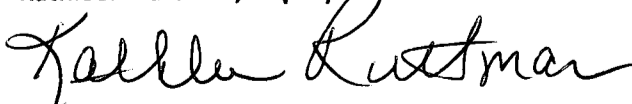
No response to call to public.

Motion to adjourn meeting. Moved by Parsons. Support from West. Motion passed. Meeting adjourned at 8:30 p.m.

Cindy Dickerson, Township Clerk



Kathleen Ruttman, Deputy Clerk



**REGULAR MEETING****August 20, 2013****TIME: 7:30 p.m.**

**Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Grubb, Parsons, Rife, West and Dickerson present. A few residents also present.**

**Motion to approve agenda. Moved by Parsons. Support by West. Motion passed.**

**Motion to approve Board meeting minutes of July 16, 2013. Moved by Parsons. Support by West. Motion passed.**

**Call to Public response from resident on Miller Road requesting direction from Board for plans to demolish and remove existing burned out structure and replace with new structure.**

**Motion for Supervisor to contact township attorney to confirm appropriate distribution of funds in escrow designated for Miller Road clean-up. Moved by Dickerson. Support by West. Motion passed.**

**Communication reports provided by Supervisor and Clerk.**

**Members recognized complaint from resident regarding unacceptable repair work on Owosso Road. Board explained that although Conway is contributing to the cost of repair at that location, the area is under the jurisdiction of Cohoctah Township. Conway will report the problem and advised resident to contact Cohoctah Township as well as the County Road Commission and to advise other concerned residents to do the same.**

**Update reports presented from zoning, planning commissioner, fire authority.**

**Supervisor Rife report included update on new addition to county jail, maintaining current information on township website, obtaining cell phones for township staff to improve accessibility to resident needs on days the township is not open.**

**Clerk Dickerson reported repairs to township well and a need to address computer server problem created by circuit overload at times during hall events. Members recognized the need to update policy and procedure related to township hall rental.**

**Motion to authorize supervisor to get township hall water tested. Moved by Parsons. Support by West. Motion passed.**

**Motion to accept financial report as presented. Moved by Parsons. Support by West. Motion passed. July 31, 2013 balance of \$379,276.43. Report from treasurer and deputy treasurer on progress in becoming established and knowledgeable of duties.**

## REGULAR MEETING

August 20, 2013

Motion to reimburse Clerk Dickerson the cost of photocopies obtained from outside resource locations related to research required for the cemetery update project. Moved by West. Support by Grubb. Motion passed. Clerk Dickerson announced establishment of a Cemetery Board for the five cemeteries in Conway Township. The new Board meets 2<sup>nd</sup> Tuesday every month, 7 p.m., at township hall and will focus on updating cemetery records, including grounds, monument and gravestone clean-up, etc. The group is considering ways to bring in funds for the projects.

Motion to approve a three year contract for audit service with Pfeffer Hanniford Palka company beginning fiscal year March 31, 2013 at a fee not to exceed \$6,250 per year plus additional charges of \$95 per hour for accounting support service from staff accountants and \$125 per hour for shareholders services. Moved by Dickerson. Support by West. Motion passed.

Motion to advertise in local newspaper for snow removal bids for upcoming season. Moved by Rife. Support by West. Motion passed.

Call to Public request for update on public hearing for drain project. Supervisor Rife explained hearing would move forward sometime in September allowing activity to begin after fall crop harvest.

Motion to approve July 17 through August 20, 2013 disbursements as presented. Moved by West. Support by Parsons. Motion passed. Check #8970 through #9015 totaling \$138,906.39.

Motion to authorize all Board members to attend Michigan Township Association conference in January, allowing reimbursement for appropriate expenses if attendee provides a follow-up report sharing information gained. Moved by Rife. Support by West. Motion passed.

Motion to adjourn meeting. Moved by West. Support by Parsons. Motion passed. Meeting adjourned at 8:47 p.m.



Cindy Dickerson, Township Clerk



Kathleen Ruttman, Deputy Clerk

**REGULAR MEETING****September 17, 2013****TIME: 7:30 p.m.**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Dickerson, West, Rife, Parsons and Grubb present. About twenty residents and Commissioner Van Houten also present.

Motion to approve agenda as amended. Moved by West. Support by Parsons. Motion passed. Additions to agenda items include: H.11. – Tannerites, H.12. – Resolution, Truth In Taxation.

Motion to approve Board meeting minutes of August 20, 2013. Moved by West. Support by Parsons. Motion passed.

Supervisor Rife called to open public hearing on truth in taxation at 7:37 pm. A report and discussion of increase in taxable value in Conway Township took place. Supervisor Rife called to close the public hearing at 7:49 pm.

No response from first call to public.

No communications to present from Clerk. Supervisor reported receiving a few road complaints.

Zoning Board member West reported the ZBA authorized demolition and clean up at 6100 Miller Road. In addition, Supervisor Rife reported that the township attorney reviewed the situation and the new property owners have hired a contractor to do the necessary work. The authorized funds for this project are to be disbursed to contractor upon township receipt of invoice. Should the invoice amount be less than authorized funds, the remaining funds are to be disbursed to previous owners of the property. Should the invoice amount be more than authorized funds, the remaining balance due is the responsibility of current property owners.

Members and residents shared discussion with safety concerns and questions regarding the fracking process the Geo Southern Energy Corporation will put into operation in an effort to extract gas and oil from land in Conway Township. Clerk Dickerson expressed concern for proper traffic signage at the site. Supervisor Rife explained the township attorney's advisement that Conway sign onto the lease agreement. Residents were provided a contact name at the State Department of Environmental Quality for clarification on several safety concerns expressed by township landowners, including chemicals involved, wear and tear on township roads, depth and horizontal direction of underground pipes, procedure should contamination occur, affect on property values, human and livestock health, etc. Conway Township landowner Carol Berry, strongly urged the township to provide an informational meeting for residents with knowledgeable resources present such as an attorney, geologist, real estate professional, etc. to discuss the fracking process and answer questions, etc. Supervisor Rife will check into setting up such a meeting.

Updates provided for zoning administrator, planning commission, recreation department and fire authority. The planning commission recommends approval of land division for 47 01 12 200 006 on Thomas Oliver property and requests Board approval for reimbursement to member Dennis Sommer to attend upcoming citizen planner workshop.



**REGULAR MEETING**

September 17, 2013

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Motion to approve reimbursement to planning commissioner Dennis Sommers, to attend citizen planner workshop. Moved by Parsons. Support from West. Supervisor Rife noted that the township's insurance company will in-turn reimburse township for this cost.

Motion to accept treasurer report as presented. Moved by West. Support from Dickerson. Motion passed. Supervisor Rife pointed out in the summary section of report the month of July should be corrected to month of August.

Motion to approve land division of 47 01 12 200 006, Thomas Oliver property. Moved by Dickerson. Support from Parsons. Motion passed.

Resolution 2013-9-17-1 Motion by Dickerson. Second by West. Motion passed with roll call vote: West-Aye, Grubb-Aye, Dickerson-Aye, Parsons-Aye, Rife-Aye.

Resolution 2013-9-17-1 presented:

NOW THEREFORE, BE IT RESOLVED, the proposed millage rate for operating revenues from ad valorem taxes to be levied in 2014 in Conway Township shall be .8870 mills. These are the maximum levies permitted with a public hearing held on September 17, 2013.

The taxing unit of Conway Township has complete authority to establish the number of mills to be levied from its authorizing millage rate.

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Resolution 2013-9-17-2 Motion by Dickerson. Second by Rife. Motion passed with roll call vote: Parsons-Aye, Rife-Aye, West-Aye, Dickerson-Aye, Grubb-Aye.

Resolution 2013-9-17-2 presented:

NOW THEREFORE, BE IT RESOLVED, the proposed millage rate for road maintenance on road improvement revenues from ad valorem taxes as voted at the August 7, 2012 elections, to be levied in 2014 in Conway Township shall be 2.0000 mills. These are the maximum levies permitted with a public hearing held on September 17, 2013

The taxing unit of Conway Township has complete authority to establish the number of mills to be levied from its authorizing millage rate.

I, HEREBY CERTIFY, that I am the duly elected and qualified Clerk of the Township of Conway, County of Livingston, State of Michigan, and keeper of the preceding of said Township as authorized by its Township Board, and that the above is a true and correct copy of the resolutions adopted by a majority vote at a Regular Meeting of the Township Board of said Township, held September 17, 2013 and at which a quorum was present.

## REGULAR MEETING

September 17, 2013

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Supervisor reported attendance at budget workshop and noted that his office computer does not include the updated financial software needed for some of his duties. He shared information gained from attendance at various meetings and workshops such as Advantage Livingston, Annual Supervisors' Meeting, upcoming Brown Bag Lunch, Open House at new county airport terminal. He also reported that incidents of tannerites being blown up in the area are being monitored.

Clerk informed members that township residents with students attending neighboring Byron and Webberville school districts will be voting on those school issues at Cohoctah and Locke townships respectively. Conway Township will not hold voting/election this fall. The clerk, treasurer and deputy clerk will attend an upcoming clerk meeting focusing on open meetings and parliamentary procedure. She reported activities and progress with the Cemetery Board, including plans for easy access to updated, detailed cemetery information for residents on the township website. ~~Electric outlets in a couple areas of the hall will be upgraded to accommodate 20 amp use.~~ Cost estimate will be obtained from Crampton Electric Company for upgrading a few electric outlets in the hall to accommodate 20 amp use.

Call to public brought forth local real estate businessman and resident Paul Harmon asking the Board to reconsider their recent decision to not change the two-acre minimum lot size in Conway Township to a one-acre minimum. He suggested the issue return to the Planning Commission to resolve the obstacles leading to the last decision from the Board.

Commissioner Ron VanHouten informed everyone the Howell airport will continue to house the U of M survival helicopter in addition now to their jet for use with medical emergencies. The county EMS unit will be located at the airport and operational by December 1, 2013. The airport will also accommodate 25-passenger jets. He also answered questions regarding the county jail expansion, increase in county sheriff and state police patrols.

Motion to approve disbursements as presented. Check #9016 through #9057 totaling \$48,632.50. Moved by West. Support from Parsons. Motion passed.

Motion to adjourn meeting. Moved by West. Support from Parsons. Motion passed. Meeting adjourned at 8:37 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

**REGULAR MEETING****October 15, 2013****TIME: 7:30 p.m.**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Members present: West, Rife, Grubb, Parsons and Dickerson.

Motion to approve agenda as amended. Moved by West. Support by Parsons. Motion passed. Item E. Public Hearing – Truth in Taxation was deleted from the agenda.

Motion to approve minutes from September 17, 2013 Board meeting as amended. Moved by West. Support by Dickerson. Motion passed. Amendment: page 3, paragraph 2, last sentence changed to read – Cost estimate will be obtained from Crampton Electric Company for upgrading a few electric outlets in the hall to accommodate 20 amp use.

Call To Public: Extensive discussion took place with numerous residents, interested parties and organizations expressing concern about a possible mineral fracking operation in Conway township. Those present acknowledged intentions to work together to obtain information about the fracking operation and protect the township residents, livestock and land. They recognized the limited township control of such activities as dictated in Public Act 110 of 2006. A concerned citizen provided members with a report containing information regarding authority townships have to regulate such operations. The Board was asked to immediately obtain legal counsel with expertise in this kind of environmental activity. The timeline of when the state, county, township and residents were made aware of this activity was discussed. During recent discussion with the Department of Environmental Quality, Clerk Dickerson suggested they notify the township when a permit for this activity is issued as soon as possible. Supervisor Rife detailed several conditions set forth in the lease entered into by the township with the GeoSouthern Energy Corporation that will assure safety and information flow including providing a list of all chemicals that will be used fourteen days prior to using those chemicals in operation. Residents may review a copy of the lease available at the Clerk's office. Residents asked if the township will take action if the terms in the lease, including safety measures, information and procedures described by the GeoSouthern company geologist are not adhered to as promised. Concerns also included traffic safety, considering the location of a new entrance established for the operation off from Fowlerville Road, destruction of township roads, decline in property values, human, animal and environmental health and safety issues, emergency/warning procedures in place should disaster arise from operation. Residents were urged to be cautious about the source they choose if obtaining pre-fracking water tests for their personal water supply by choosing a reputable company. A couple possible sources for water testing were provided. An area organic farming operation owner expressed concern about contamination threatening their organic certification. Supervisor Rife referred residents to Shaun Lehman, Department of Environmental Quality at 517/335-3773 with any questions or concerns. It was determined that a special public meeting will be set in the near future to discuss the issue, update current activity with the operation, present new information, bring information resources to the event and invite county departments, commissioners and elected officials. Notice of this meeting will be advertised in the local newspaper at least 15 days prior to the meeting, posted at the hall entrance, and on the township website if possible.

Motion to explore legal counsel resources to serve and protect Conway township in dealing with the fracking issue. Moved by West. Support by Parsons. Motion passed with roll call vote: Dickerson – Aye, Rife – Aye, Parsons – Aye, West – Aye, Grubb – Aye.

Communications were presented by Supervisor Rife and Clerk Dickerson.

Clerk Dickerson presented a bid from Crampton Electric Company to upgrade electric outlets in the hall. She will obtain two additional bids to present to the Board. Crampton Electric services will be procured to replace two parking lot lights. The old refrigerator will be removed from the kitchen area.

Motion to approve contract with Grounds Crew company for upcoming seasonal snow removal services. Moved by Parsons. Support by West. Motion passed.

Updates were provided for zoning administration, planning commission, fire authority, and recreation authority.

## REGULAR MEETING

October 15, 2013

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Motion to provide township constable with keys for access to the hall. Moved by Rife. Support by West. Motion passed.

Motion to hire Ken Hall as dangerous building official for the township. Support by Parsons. Motion passed with four aye votes and one nay vote.

Clerk Dickerson reported there is not a November election being held at Conway Township. School voting issues will take place on November 5<sup>th</sup> for Conway residents attending Webberville schools at Locke Township Hall and those attending Byron schools at Cohoctah Township Hall. She provided update on cemetery improvement projects.

Motion to approve September 2013 Treasurer report as presented. Moved by West. Support by Dickerson. Motion passed.

Motion to allow Clerk and Supervisor to conduct negotiations for sale of lot 16 in Glen Mary Subdivision once market value information is obtained from local realtor. Moved by Parsons. Support by West. Motion passed.

Motion to approve PA 116 request for John Knoch, on parcel ID#'s 18 300 009, 002 and 18 400 015. Moved by Dickerson. Support by West. Motion passed.

Call to Public brought expression of disappointment from resident Herman Yost because of low attendance by Board members at recent public fracking meeting held at township hall. Resident Bob Carusi expressed concern that non-residents are coming into Conway township to start trouble with the fracking issue. Board will ask Conway township attorney about a referral for an attorney with environmental law expertise.

Motion to allow Clerk to post a quorum to allow any Board member to attend meetings regarding the fracking issue and comply with the Open Meetings Act. Moved by Dickerson. Support by Parsons. Motion passed.

Motion to adjourn meeting. Moved by Parsons. Support by Dickerson. Motion passed.

Meeting adjourned at 9:59 p.m.



Cindy Dickerson

Conway Township Clerk



Kathleen Ruttman

Deputy Clerk

**REGULAR MEETING****November 19, 2013****TIME: 7:30 p.m.**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Members present: West, Dickerson, Grubb, and Rife. Member Parsons in attendance at 8:17 p.m. Approximately 90 residents and interested parties were present.

Motion to approve agenda as amended. Moved by West. Support by Dickerson. Motion passed. Additions to agenda included: Items G4 - 6100 Miller Road/Dangerous Building Contract, H11 - Water Softener, H12 - Cemetery Plots, H13 - Propane Contract.

Motion to approve minutes from October 15, 2013 Board meeting. Moved by Dickerson. Support by West. Motion passed.

Call to the Public included numerous concerns regarding the possible oil/mineral fracking operation in Conway Township including the following: timeline of when township initially became aware of the operation, lack of timely notification to residents, and obtaining their input, leadership abilities of supervisor and trustees, protection period during which company does not have to disclose information about the operation to the public, methods township can incorporate to regulate and encumber the process, review local political leaders' involvement, need for audio enhancement in the meeting room, possibility of additional drilling sites in the township, etc.

Board members provided an information update and contact information at Department of Environmental Quality for questions or concerns, encouraged members to contact government officials in an effort to change laws to provide more protection to the public. Supervisor Rife invited others to attend a meeting scheduled at Cannon Township, Kent County, with the FLOW (For Love Of Water) organization to learn more about how townships can protect their community and will attempt to record the information. Supervisor Rife will schedule a Special Meeting for Monday, December 2, 2013, 7:00 p.m. at Conway hall.

Supervisor and Clerk provided communications updates and fire run report.

Motion for Supervisor Rife to sign Purchase Agreement for Dave Lehman to purchase property ID#47 01 101 016. Moved by Dickerson. Support from West. Motion passed.

Motion to rescind motion for Supervisor Rife to sign Purchase Agreement for Dave Lehman to purchase property #47 01 101 016. Moved by Rife. Support from West. Motion passed.

Motion to schedule a Public Hearing for sale of property #'s47 01 01 101 016 and 47 01 01 101 020. Moved by Dickerson. Support from West. Motion passed.

Motion for Supervisor Rife to attend and obtain information at Cannon Township FLOW meeting. Moved by West. Support by Dickerson. Motion passed. Supervisor Rife will try to obtain contact information about attorneys specializing in environmental law.

Motion to request that township attorney create contract for dangerous building hearing officer and for the township to process payment for the 6100 Miller Road contract. Moved by Rife. Support from Dickerson. Motion passed.

## REGULAR MEETING

November 19, 2013

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Update reports provided from zoning administrator, planning commissioner, fire authority, recreation representative, clerk and supervisor. Clerk Dickerson informed members of recent contact with other townships to combine efforts in learning more about fracking. She has been in contact with an attorney from the FLOW organization and discussed the possibility of them working with interested townships, and the cost involved. The Planning Commission has talked to the oil company about installing a flashing sign at the site, moving the entrance gate back from the road further, and establishing a deceleration lane if operations become long term.

Motion to accept financial report as presented. Moved by Rife. Support from West. Motion approved. Treasurer Grubb asked for public input regarding a change in the property tax process that would eliminate mailing taxpayers a receipt. This would reduce the cost of supplies, postage and manpower. Interested taxpayers could make a request to the township for a receipt.

Clerk Dickerson asked for interested volunteers for an Emergency Preparedness program. Resident Herman Yost described how the Community Emergency Response Team trains volunteers for the Emergency Preparedness program and provided contact information. Supervisor Rife noted liability issues associated with an emergency plan.

Clerk Dickerson reported the township audit was recently completed. The auditor will report at the December Board meeting. The auditors have suggested a few changes in the office procedures.

Motion to purchase four or less cemetery plots from Roy Knapp. Moved by West. Support from Parsons. Motion passed.

Motion to request legal counsel presence at future Board meetings as well as the December 2, 2013 Special Meeting in consideration of current pressing concerns in the township. Moved by Dickerson. Support from West. Motion passed.

Supervisor Rife will obtain bids for a fill of the township hall propane tank.

Call to Public brought forth more discussion about the possible fracking operation. Board member West noted current legislation does not allow communities to stop these operations. Increased truck traffic and wear and tear on the roads continues to be a concern. A suggestion to pass resolution that Conway Township is in opposition to any road/drive permits for fracking operations and submit it to the county road commission. Other local, county, and state entities should be more involved and contributing to the fracking concern issues. Conway Township should develop ordinances that will deter the fracking operations in our area. Resident Dave Berry noted several incomplete items on the oil/mineral lease agreement between Conway Township and GeoSouthern Company that he reviewed.

Motion to approve disbursements as presented. Moved by Parsons. Support from West. Motion passed. Check #9091 through #9120. Total of \$22,429.25.

Motion to adjourn meeting. Moved by Parsons. Support from West. Motion passed.

Meeting adjourned at 9:48 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

**REGULAR MEETING**

December 17, 2013

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Members present: Rife, Grubb, Dickerson, West, Parsons. Approximately 50 residents and interested parties were present. Also in attendance: Township attorney, Abby Cooper from Cooper & Riesterer, PLC. and Township auditor Ken Palka from Pfeffer-Hanniford-Palka company.

Motion to approve agenda as amended. Moved by West. Support by Parsons. Motion passed.  
 Additions to agenda: Item I 8 – Recommendation for Alternate Member for Board of Review, Item I 9 – Recommendation for Re-Appointment of Members to Planning Commission.

Motion to approve minutes from November 19, 2013 Board meeting. Moved by Parsons. Support by West. Motion passed.

Motion to approve minutes from December 2, 2013 special meeting. Moved by Dickerson. Support by Parsons. Motion passed.

Call to Public brought no response.

Supervisor Rife and Clerk Dickerson shared information from communications they have received.

Motion to approve 2012-2013 township audit report. Moved by Dickerson. Support by West. Motion passed. Auditor, Ken Palka, commented on the 2012-2013 township audit. He identified and explained matters reported in the audit including: fund accounting and budgets, excess cash in the current tax fund, approval of invoices for payment, assessing services – contract or employee, receipting procedures – hall rental, filing of vendor's invoices, payroll – hourly employees, payroll for meetings (per diem), payroll filings and 1099's. He reported that Conway Township is in very good financial position.

Motion to table action regarding moratorium on the drilling operations in township until township attorney has the opportunity to consult with FLOW (For the Love of Water) organization and determine the process that would result in the most benefit for Conway Township. Moved by Parsons. Support by West. Motion passed.

Township attorney, Abby Cooper, described moratoriums, and explained the required process to achieve the most effective results. She also discussed the services offered by FLOW and costs, including considerations if partnering with other townships.

Motion to form an advisory committee to include three township residents to work with the township Board, Planning Commission and FLOW to gather information and develop the ordinances necessary to move forward with a possible moratorium and for this advisory committee to be dissolved when the task is accomplished. Moved by Dickerson. Support by West. Motion passed.

Motion for Conway Township to contract with FLOW for consultation and guidance regarding effective ways to deal with fracking concerns, including an informational presentation to take place on earliest available date at Fowlerville Junior High School auditorium and two hands-on workshops at Conway at a cost of \$5,000 plus travel expenses. Moved by Dickerson. Support by West. Motion passed.

Motion to provide FLOW with current township ordinance information along with other suggestions from township. Moved by Parsons. Support by Rife. Motion passed.

## REGULAR MEETING

December 17, 2013

Page -2-

Members discussed resuming the township emergency preparedness team.

Updates provided for zoning administration, planning commission, fire authority, and recreation representative. The current zoning administrator, Jeff Soli, is planning to resign due to lack of time to perform the duties. Mike Stock, recreation representative, requested that a board member join him in attending the county-wide recreation meeting in January. He also requested the questionnaire provided to Conway Township from Community Recreation be completed and returned to him.

Updates provided by Supervisor Rife and Clerk Dickerson. Rife reported that he researched for competitive propane prices and the recent fill came from Lansing Fuel & Ice Company. He was advised that spring would be a good time for price opportunities. Clerk Dickerson announced that the township hall would be closed Christmas Eve and Christmas days. Supervisor Rife reported that the oil company drilling site has shut down and now samples will be tested to determine future activity at the site. If activity at the site resumes it will be after frost laws are off in the spring of 2014.

Motion to approve financial report as presented. Moved by Parsons. Support by West. Motion passed. Treasurer Debra Grubb explained corrected reports provided to members. She noted that bank records were accurate and it was just the reports that needed corrections.

Motion to appoint resident Monica McBride as alternate member of township Board of Review. Moved by Rife. Support by Dickerson. Motion passed.

Motion to approve Monica McBride's attendance at state workshop in February to receive training related to Board of Review duties. Moved by Rife. Support by West. Motion passed.

Motion to reinstate Scott Buell and Londa Horton as township Planning Commissioners. Moved by Rife. Support by Parsons. Motion passed.

Call to Public brought forth resident Herman Yost providing contact information for anyone with an interest in CERT (Community Emergency Response Team). He also reported on a recent televised news item regarding tainted water supply related to fracking. Resident Ed Weber suggested requiring oil companies setting up operations here to establish an escrow account to cover cost of problems that might result from their operations. Resident Margaret Pelkey suggested keeping residents apprised of progress on the fracking issue through a newsletter or posting updates on the township website. Resident Jeff Hodge suggested establishing a bond to support possible road repair costs resulting from oil company operations. He referred to information in the Master Plan suggesting residents would prefer to avoid commercial/industrial activities in Conway Township and related this to the oil company activities. He also noted the importance of acting proactively rather than after a hazardous accident occurs. Other concerns included further inquiry about CERT.

Motion to approve disbursements as presented. Moved by Parsons. Support by West. Motion passed. Check #9121 through #9160. Total of \$27,635.39.

Motion to adjourn meeting. Moved by Parsons. Support by West. Motion passed.

Meeting adjourned at 9:45 p.m.

  
Cindy Dickerson, Conway Township Clerk

  
Kathleen Ruttman, Deputy Clerk